HandsOn
BATTLE CREEK

34 W. Jackson Street, Suite 4A
Battle Creek, MI 49017
www.handsonbc.org

Please contact Abby Buckley at Abby@handsonbc.org or 269-788-1134 if you have any questions regarding your application.

Youth Public Engagement Internship Application

The Youth Public Engagement Internship program is an opportunity for 10 high school students (ages 16-18) to acquire an internship at a local business, nonprofit, or government agency in Battle Creek. Upon successful completion, students will be rewarded a $1,000 scholarship. The Spring 2013 internship semester will begin in January and conclude in May Those selected will be matched with an agency that best fits their interests, talents, and availability. The internship will require a commitment of approximately 10 hours during the week. Applications are due by December 17, 2012 and should be mailed or delivered to HandsOn Battle Creek. Answer all of the following questions and attach your essay to this application.

Part 1: Personal Information

First Name: _____ MI: ____ Last Name: _____

School: _____ Grade: _____

Address: _____ City: _____ State: ____ Zip: _____

Email: _____ Phone: _____

Gender: _____ Date of Birth (dd/mm/yyyy): _____

How did you hear about this opportunity? _____

Do you have reliable transportation? _____

Part 2: Availability - Please provide the times you are available to work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

YOUTH PUBLIC ENGAGEMENT INTERNSHIP PARTICIPANTS ARE REQUIRED TO ATTEND MONTHLY MEETINGS - THE FIRST MONDAY OF EVERY MONTH FROM 4:30-6:30PM.

Are you eligible to do this as a work/study or internship during the school day?: _____

Part 3: Employment and/or Volunteer History and References

1. Company/organization: _____ Supervisor: _____

Phone: _____ Email: _____

Dates worked/volunteered: From _____ To _____

Applications are due by December 17, 2012

Please list two references unrelated to you (this can be a teacher, coach, pastor, mentor, previous employer, etc)

1. Name: _____ Relationship:_____ Phone: _____

2. Name: _____ Relationship: _____ Phone: _____

Part 4: Internship Matching Information

We have a variety of internship opportunities available and would like to make the best possible match for those selected. In order to do so, it would be helpful if you could answer the following questions (pleast be as specific as you can):

What would you like to do once you have completed high school? _____

_____

_____

_____

What are some of your potential career interests and why? _____

_____

_____

_____

What skills or talents do you have that would help you in the internship: _____

_____

_____

_____

What skills or talents would you like to develop during the internship: _____

_____

_____

_____

On a separate sheet of paper please type an essay explaining why you believe you should be considered for an internship opportunity. Include any accomplishments you are proud of or any information that you have not already shared in your application that you would like us to know. Also include why you believe it is important for young people to be involved in the community.

Applications are due by December 17, 2012